

July 16, 2026

TOWN BOARD REGULAR MEETING

This board meeting has not been recorded due to technical issues with the laptop.

Present: Supervisor Christine Stark, Councilman Dan Wiley, Councilman Bill Gould, Councilwoman Mary Farrell, Deputy Supervisor Patty Bach, Highway Superintendent Bill Pond, Water Superintendent Keith Brass, John Lawrence, and 11 visitors. Councilman Ron Jacobs was excused.

Supervisor Stark opened the meeting at 6:00pm with the Pledge of Allegiance.

Privilege of the Floor before the Regular Town Board Meeting – Karen Millspaugh a resident of 12E and Burnt Rock Rd wanted to express the dangers of the traffic on the detour route. Just before this meeting there was an accident. Suggested 45 mile per hour speed limit may help, but a stop light and one lane bridge closure should have been done instead. Ms. Millspaugh wanted to express that she was not complaining about our workers but that the state should have done a better job with this bridge closure. Supervisor Stark responded that the Highway Dept has posted more signs, but it appears that they are not being followed. The speed limit has been lowered, but it was not enforceable. Supervisor Stark stated the sheriff has increase patrol of this area. Supervisor Stark stated that Burnt Rock Rd would be closed Monday 7/20/26 and possible Tuesday 7/21/26 for shoulder repair only (not making the road wider). Noel Bonvouloir provided a handout to the Board in regards to Solar, Battery Energy Storage Systems and Artificial Intelligence Facilities. In summary, he believes the Town of Cape Vincent should study the impacts; like how our power grid, water and disproportionate use of land would be affected before making any decisions. Mr. Bonvouloir would like the town to think about developers overwhelming infrastructure, and not make decisions until the updated Comprehensive Plan, Planning and Zoning Laws are updated to reflect the many changes out Town may face.

Councilman Gould made a motion to accept the minutes of the June 18, 2026 and July 2, 2026 meetings, seconded by Councilman Wiley. There was no discussion. All members voted AYE.

Councilman Wiley made a motion to accept the Supervisor's Monthly Financial Report seconded by Councilwoman Farrell. There was no discussion. All members voted AYE.

Highway Superintendent Report- Bill Pond reported the highway department has been hauling sand for winter prep, removed concrete pad at Club Street, and resurfaced road for Lisa Drive and Branche Road. Bill reported that mandatory Violence in the Workplace and Sexual Harassment Training was completed by his department. Supervisor Stark stated the concrete removal saved the Town \$25,000 match from the NY Forward Grant.

Recreation Park – Keith Brass reported that regular scheduled meetings and clubs have been held at Rec Park. The Blood Drive will be held on the 31st. The walking trail equipment should be arriving on Monday.

Water Superintendent Report- Keith Brass reported that they have done 2 water installs for Water District # 1 and a repair to Water District # 3. Water Tower repair on August 17 & August 18.

Town Board Members report/comment

Councilwoman Farrell: Reported the LDC Grants Comprehensive Plan working on the next round of grants to be awarded. Village need letters of support from the Chamber and Town Supervisor. The Grant for trees in the amount of \$24,000 was not received. The Grant for one million dollars for Water District #7 was not received but Councilwoman Farrell has received feedback to build up the next round of Grant applications to be completed by new Grant Writer. EV chargers are functioning and the Village to set price for the service. New residents to Cape Vincent will receive a bag filled with goodies

(example was displayed at the meeting). TI Sun had an article of how Cape Vincent is a nice place to live and Councilwoman Farrell provided the link for the Board for their review.

Councilman Gould: Zoning Board -Carleton Villa Project still on hold.

Councilman Wiley: School Board nothing to report. Club Street Waterfront – Final decisions on lights, site furnishings, etc. still need to be made.

Deputy Supervisor Bach: Reported there are few pastries left from a successful French Festival. Reported that Officer Taylor Knapp did a great job. Reported the car show, October Fest, Pickle Ball Tournament, and Tibbetts Point run as the next Chamber hosted functions.

Supervisor Stark report/comment – Acknowledged appreciation for French Fest Support from Keith Brass, John Lawrence, and Bill Pond. As a team they put up signs, cut grass, and were on call for issues that came up during the preparation of the festival. Water District #7 update: Pre-construction meeting tentatively scheduled for Monday. Believe all administrative paperwork has been submitted and is under review. Supervisor will be passing out door hangers to the residents within the district that have not yet spoken with the engineers to complete the process of planning the water line from main line to house, and signing easement, if not already done. Residents should contact Kyle Nichols of Barton & Loguidice at 315-701-9810. Someone from the engineering firm was out taking photos to document properties earlier today. The work trailer should be delivered next week. Supervisor Stark introduced the Town's new legal counsel, Carl Schmidt from Hancock Estabrook, to the Board. Supervisor Stark read a text message from her phone in regards to Burnt Rock Road stating resident(s) concerns with how unsafe the detour has made the road.

Resolutions

Councilman Wiley made a motion to go into Executive Session to discuss Planning Board litigation concerns and to discuss the personnel decision and salary package for the Public Works Assistant at 6:41pm, seconded by Councilman Gould. All members voted AYE.

Councilman Wiley made a motion to come out of Executive Session at 7:27pm, seconded by Councilman Gould. All members voted AYE.

Resolution #56

Moved by Councilman Wiley

Seconded by Councilman Gould

WHEREAS, the Town of Cape Vincent publicly advertised the open Public Works position; and four qualified candidates submitted applications and were interviewed by an appointed panel; and

WHEREAS, the interview panel has forwarded its recommendation to the Town Board for consideration;

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby accepts and appoints Marvin Votra to the position of Public Works Employee, effective August 1, 2026, and authorizes all necessary onboarding actions to be completed. There was no discussion. All members voted AYE.

Bills:

General Fund – Voucher #265-304, \$58,185.25

Highway – Voucher #145-165, \$72,368.05

Water Districts – Voucher #114-123, \$3,489.69

Capital Projects – Voucher #24-27, \$8,809.97

Councilwoman Farrell made a motion to approve payment of the vouchers, seconded by Councilman Gould. There was no discussion. All members voted AYE.

Privilege of the Floor after the Regular Town Board meeting - Public Comment –None

Councilman Gould made a motion to adjourn the regular meeting at 7:30pm, seconded by Councilman Wiley. All members voted AYE.

Shannon Featherly, Town Clerk