

July 16, 2026 Meeting Agenda

TOWN BOARD OF CAPE VINCENT

Meeting called to order with Pledge of Allegiance

Privilege of the Floor - Public Comment

Motion to accept the Minutes from June 18 & July 2

Supervisor Monthly Financial Report – Motion to accept the report for June

Vouchers- Everyone reviewed - Motion to accept and pay the vouchers for June

Highway Superintendent- Bill Pond

Water Department- Keith Brass

Recreation Park – Keith Brass

Town Board Members report/comment

Councilwoman Farrell: LDC

Councilman Gould: Zoning report

Councilman Jacobs- Ambulance report. Planning Board Report.

Councilman Wiley: School Board. Waterfront

Deputy Supervisor Bach: French Fest

Supervisor Stark report/comment

Appreciation for French Fest Support- Keith Brass, John Lawrence, Bill Pond

Water District 7 update

Welcome Carl Schmidt from Hancock Estabrook

Resolutions

Resolution #54 - CHAMBER (MOU) (was tabled @ July 2, 2026 Mtg)

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the Town Supervisor to sign a Memorandum of Understanding with the Cape Vincent Chamber of Commerce outlining the policies and procedures for proper stewardship of public funds.

DISCUSSION- The Chamber of Commerce has been requesting this MOU for several years. It is a fiscally responsible practice and allows the Town Board some influence over proper expenditure of public funds. Councilwoman Farrell asked who pays for electrical? Would like the language to mirror the Museum agreement. The Board decided to review the existing language and perhaps update. The resolution has been tabled until next meeting on July 16, 2026.

Motion to accept the resolution a 2nd , All those in favor / all those opposed.

Motion to enter EXECUTIVE Session – 2nd Time

Board will discuss the hiring decision and salary package for the Public Works Assistant. Invite Keith Brass and John Lawrence to attend.
Board will discuss Planning Board litigation concerns.

Motion to exit EXECUTIVE Session -2nd Time

Resolution #56 Appointment of Public Works Assistant

Whereas the Town of Cape Vincent publicly advertised the open Public Works position; and four qualified candidates submitted applications and were interviewed by an appointed panel; and Whereas the interview panel has forwarded its recommendation to the Town Board for consideration;

BE IT RESOLVED that the Town Board of the Town of Cape Vincent hereby accepts and appoints **[Candidate Name]** to the position of Public Works Employee, effective immediately, and authorizes all necessary onboarding actions to be completed.

Motion to accept the resolution a 2nd , All those in favor / all those opposed.

Public Comment Privilege of the floor

Motion to Adjourn the regular meeting