

July 2, 2026

TOWN BOARD OF CAPE VINCENT

Meeting Agenda

Meeting called to order with Pledge of Allegiance

Privilege of the Floor - Public Comment

Highway Superintendent- Bill Pond

Water Department- John Lawrence

Recreation Park – John Lawrence

Town Board Members report/comment

Councilwoman Farrell: LDC – Personnel Policy work update

Councilman Gould: Zoning report

Councilman Jacobs- Ambulance report.

Planning Board Report.

Councilman Wiley: School Board.

Waterfront

Deputy Supervisor Bach

Supervisor Stark report/comment

Motions- The Town to consider hiring an individual to provide administrative support for the NY Forward Waterfront Park Grant and possibly the BIG Grant immediately. The funding is available as part of the 250K match from the Town required by NY Forward. The LWRP Administration has become distinctly challenging as we move to the end of the Grant life and final construction. This is a time intensive process and requires a great deal of coordination with DOS, Engineers and Construction Contractor. It would be beneficial to set up NY Forward with some consistency.

Resolutions

Resolution #52 – Grant administrative clerk (NY Forward)

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the hiring of a Grant administrative specialist for the New York Forward Grant for a not to exceed amount of \$10,000.

DISCUSSION- The Town is currently in three different stages of grant execution for the BIG, LWRP, and NY Forward Grants. The turmoil of inconsistent admin for the LWRP Grant has created challenges that can be avoided with additional consistency. Hiring an

Admin person for Pay requests and associated admin work will create a more seamless integration of effort.

Motion to accept the resolution a 2nd , All those in favor / all those opposed.

Resolution #53 - WATER DISTRICT #7

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the Supervisor to sign the updated notice of award to North Country Contractors for WD#7.

DISCUSSION- Town corrected an administrative error related to the bid announcement for WD#7.

Motion to accept the resolution a 2nd , All those in favor / all those opposed.

Resolution #53 - CHAMBER (MOU)

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the Town Supervisor to sign a Memorandum of Understanding with the Cape Vincent Chamber of Commerce outlining the policies and procedures for proper stewardship of public funds.

DISCUSSION- The CofC has been requesting this MOU for several years. It is a fiscally responsible practice and allows the Town Board some influence over proper expenditure of public funds.

Motion to accept the resolution a 2nd , All those in favor / all those opposed.

Resolution #54 - FISCAL ADVISOR TO REPLACE MUNICIPAL SOLUTIONS

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the hiring of Fiscal Advisors and Associates of Syracuse NY to handle the advertising and research for the renewal of the WD#7 BAN, currently held by Oppenheimer Bank.

DISCUSSION- This service was most recently completed by Municipal Solutions. Fiscal Advisors Inc, offers a more competitive rate and works closely with a highly recommended Bond counsel that will also offer the Town a lower rate for these services.

Motion to accept the resolution a 2nd , All those in favor / all those opposed.

Public Comment Privilege of the floor

Motion to Adjourn the regular meeting