May 21, 2026 TOWN BOARD REGULAR MEETING

Tibbetts Point Lighthouse Public Hearing

This board meeting has been recorded and posted on Town of Cape Vincent's website, as approved by Resolution #25.

Present: Supervisor Christine Stark, Councilman Dan Wiley, Councilman Bill Gould, Councilman Ron Jacobs, Councilwoman Mary Farrell, Deputy Supervisor Patty Bach, Highway Superintendent Bill Pond, Water Superintendent Keith Brass, and 22 visitors.

Supervisor Stark opened the meeting at 6:00pm with the Pledge of Allegiance.

At 6:01pm, Town Clerk Featherly read notice of Public Hearing for Tibbetts Point Lighthouse. Councilwoman Farrell made a motion to open the Public Hearing, seconded by Councilman Wiley. All members voted AYE.

Privilege of the Floor for Tibbetts Point Lighthouse Public Hearing – refer to the recording of the meeting to hear public comments. Peyton Taylor and Mark Spaulding from Parks New York were present to answer any questions/concerns.

At 6:20pm, Councilman Gould made a motion to close the Tibbetts Point Lighthouse Public Hearing, seconded by Councilman Jacobs. There was no discussion. All members voted AYE.

Regular meeting resumed at 6:21pm.

Privilege of the Floor before the Regular Town Board Meeting - None

Councilman Gould made a motion to accept the minutes of the April 16, 2026 meeting, seconded by Councilman Jacobs. There was no discussion. All members voted AYE.

Councilman Wiley made a motion to accept the Supervisor's Monthly Financial Report seconded by Councilman Jacobs. There was no discussion. All members voted AYE.

Highway Superintendent Report- Bill Pond reported the highway department received three quotes for sand and Clayton Sand and Gravel is the most cost effective for the quality. Bill reported that the Three Mile Bay bridge would close after Memorial Day for repairs. Bill reported that the Museum's heat in back office was not working and that a space heater would be the best option for this winter. Bill reported that Old County Rt 7 request for speed limit reduction needs an 18-24 months survey (has been submitted) in order to know if speed reduction could take place. Bill reported the department has been working on cleaning brush and trash out of the ditches and installed a few driveways. Bill requested that the Board sign the 284 Agreement to move forward with summer road work; a budget amendment will be needed once Bill knows the exact amount needed. All Board Members signed the 284 Agreement.

Recreation Park – Keith Brass reported that regular scheduled meetings and clubs have been held at Rec Park. Two Pickle ball courts have lines to be repainted before official opening and two pickle ball courts are ready for use. Tennis courts are ready for use. Ball fields have been mowed. Keith will make a call to follow-up on the walking trail equipment that was ordered.

Water Superintendent Report- Keith Brass reported that they have continued spring water turn-ons. Keith reported the water quality report is in progress; need affidavit to submit paperwork to NYS. Keith reported quote for water tank repair is $21,000. He will contact DANC to see if they will help with costs. Also, Village agreed to a 60/40 split to share the expense. This expense was not budgeted for.

Town Board Members report/comment

Councilwoman Farrell: Reported that this is the LDC's first year for Micro Grants and they received 15 applications. Three were funded: 1) A new commercial bakery to help purchase equipment; 2) A beverage center for French Towne Market; and 3) An enclosed ramp that is ADA compliant for the Little Book Store. The LDC was awarded a $2000 grant for brochure maps to help with tourism.

Councilman Gould: Zoning Board -Working on two storage unit applications

Councilman Jacobs: Ambulance Report – nothing to report. Planning Board Report – Public Hearing for Falzano was scheduled but did not happen as no one showed up to represent the application. Grindstone's variance application was approved. Proposed changes to the Subdivision Law need to comply with the Comprehensive Plan; more to come on that issue. Discussed having town email addresses for all board members but no decisions were made; more to come after research completed.

Councilman Wiley: School Board – Budget vote passed. Club Street Waterfront – Groundbreaking ceremony held on 5/20/26 and project moving forward. Dan mentioned a possible celebration for the 250th Birthday of the United States.

Deputy Supervisor Bach: Chamber – Fishing Derby this weekend. Wing Ride schedule for June 6th. French Fest pastries have been ordered and volunteers are needed.

Supervisor Stark report/comment – Reported new Village Police Officer Taylor Knapp. Discuss the broken teeter totter and the expired agreement with the 1000Islands School District (last signed in 2017 to be renewed every 5 years). Supervisor asked Highway Superintendent if the Town Office parking lot could be used for French Fest parking and he replied yes, as long as the fuel pump was not blocked so emergency service vehicles could access. Supervisor Stark asked if Rec Park parking lot could be used for parade and was told yes.

Resident letters - refer to the recording of the meeting to hear resident letters

Jennifer Cross Hodge, from Jefferson County Public Transit, provided handouts and description of the new bus route that will include Cape Vincent to access shopping, etc. in the other Towns. A letter of support was provided by the LDC.

Motions

Councilman Wiley made a motion that the Town Board would review and renew the expired agreement with the 1000 Islands School District, where the Town maintains the yard by mowing, and the School maintains the playground equipment, and the expense for repairs to be reasonably divided between the two parties, seconded by Councilman Gould. There was the following discussion. What does reasonable mean? Need to define in new agreement. And, could the broken teeter totter be repaired instead of incurring $6000 expense? Councilman Wiley to talk with Doug about welding of teeter totter. All members voted AYE.

Councilman Gould made a motion that the Town Board approve advertising for an upcoming vacancy due to a retirement in the Water/Rec Park Department, seconded by Councilwoman Farrell. There was no discussion. All members voted AYE.

Councilman Gould made a motion that the Town Board move forward with personnel policy revisions (Current policy dated 2023 could use some clarifying language adjustments, position descriptions, employee conduct and an overall review for legal sufficiency.), seconded by Councilwoman Farrell. There was no discussion. All members voted AYE.

Resolutions

Resolution #42
Moved by Councilman Wiley
Seconded by Councilman Gould

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby adopt the latest version of the Figueroa Lease agreement for the restrooms at Club Street; and furthermore, authorize Supervisor Christine Stark to sign the lease agreement. There was no discussion. All members voted AYE.

Resolution #43
Moved by Councilwoman Farrell
Seconded by Councilman Jacobs

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize Supervisor Christine Stark to sign and execute the Contract for a land use agreement that is required by State Parks for the Boating Infrastructure Grant (BIG). There was no discussion. All members voted AYE.

Resolution #44
Moved by Councilman Wiley
Seconded by Councilman Jacobs

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the purchase of 4500 tons of sand from Clayton Sand and Gravel for the treatment of road surfaces in the Winter by Highway Department. There was no discussion. All members voted AYE.

Bills:

General Fund – Voucher #175-228, $59,642.14
Highway – Voucher #102-127, $33,759.07
Water Districts – Voucher #79-99, $42,442.46
Capital Projects – Voucher #14-18, $89,766.54
Councilman Jacobs made a motion to approve payment of the vouchers, seconded by Councilman Wiley. There was no discussion. All members voted AYE.

Privilege of the Floor after the Regular Town Board meeting - Public Comment – refer to the recording of the meeting to hear public comments.

Councilman Jacobs made a motion to go into Executive Session to discuss legal implications that are proprietary in nature at 7:30pm, seconded by Councilman Wiley. All members voted AYE.

Councilwoman Farrell made a motion to come out of Executive Session at 7:49pm, seconded by Councilman Jacobs. All members voted AYE.

Councilman Wiley made a motion to adjourn the regular meeting at 7:50pm, seconded by Councilman Jacobs. All members voted AYE.

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Shannon Featherly, Town Clerk