

JUNE 4, 2026

TOWN BOARD REGULAR MEETING

This board meeting has been recorded and posted on Town of Cape Vincent's website, as approved by Resolution #25.

Present: Supervisor Christine Stark, Councilman Dan Wiley, Councilman Bill Gould, Councilman Ron Jacobs, Councilwoman Mary Farrell, Deputy Supervisor Patty Bach, Water Superintendent Keith Brass, and 3 visitors.

Supervisor Stark opened the meeting at 6:00pm with the Pledge of Allegiance.

Privilege of the Floor before the Regular Town Board Meeting - None

Highway Superintendent Report- Bill Pond was excused from the meeting.

Water Superintendent Report- Keith Brass reported on the water tower repair and that he has called the manufacturer for another quote as town will perform some of the repairs to lower the original quote. Supervisor Stark and Keith to call DANC tomorrow to see if they will contribute to the costs.

Recreation Park – Keith Brass reported that a stone had been placed at the entrance of the fitness trail to help show where the trail started. Board thanked Clayton Sand and Gravel for donating the stone.

Town Board Members report/comment

Councilwoman Farrell: Reported that the LDC will not be renewing the contract with G&G.

Councilman Gould: Zoning Board – Reported that public hearing was held for the storage units on County Rt 4 and was approved. Will go back to Planning Board for their review. Lyle Wood gravel pit on hold for DEC review. Carleton Villa Project continues to be on hold with this board.

Councilman Jacobs: Ambulance Report – Per Mike Bashaw they are working on purchasing a new ambulance, but there is a long lead time. As far as the bridge/road closures, they believe they have reliable ambulance service to cover both locations. French Fest weekend will be staffed and have reliable vehicles for calls. Supervisor Stark stated she needs this in writing to submit with the permitting. Councilman Jacobs stating Planning Board has not met since last Town Board meeting and Supervisor Stark stated there will be a Zoom meeting in regards to Carleton Villa on Monday.

Councilman Wiley: School Board – Nothing to report. Club Street Waterfront – Reviewed NYF Conceptual Cost Estimate sheet showing construction total \$1,347,959 but existing grant is \$850,000. Board discussed piling installation to connect the Figueroa property to the Ferry property for a cost of \$14,000. Does Board want to take the cost savings of \$14,000 now and maybe install the connections at a later date for more money? General feeling of the Board was to save the money now, as this is not a municipal project. The Board will review the rest of the costs and discuss further cost savings.

Deputy Supervisor Bach: Chamber – Fishing Derby was a success. Wing Ride schedule for June 6th with 7 businesses fighting for the best wings. French Fest planning moving in the right direction. And more discussion to come on Councilman Wiley's suggestion of a 250th Celebration.

Town Clerk Featherly – Reported that the Figueroa Lease for restrooms has been signed. Reported that she contacted our IT Vendor and the .gov email addresses have been activated and are working.

Supervisor Stark report/comment – Reported that email addresses need to be discussed on how to move forward without Board Members having to use their personal email. Town Clerk Featherly will

reach out to Planning & Zoning Board Secretary for next steps. Supervisor Stark reported that the BAN renewal for Club St. needs to make interest payment and 40k on principle. BAN renewal will be dated June 5, 2026, and is for 960k at 3.8% interest. We are getting closer to the NY Class fund earned interest rates. We will start looking at renewal for the existing BAN on Water District 7 this month as it comes due in late July.

Personnel Policy discussion: Councilwoman Farrell and Deputy Supervisor Bach have been reviewing and have lots of comments on the lack of job descriptions and inadequate disciplinary action documented in current version. Each employee will be required to complete a simple job description that will be due first of July.

Emergency Management Policy review update: Councilman Jacobs and Councilman Gould to continue their review and have some discussion points for July meeting.

Discussion on Water District 7 and outside users vs. amended district considerations. The May 26, 2026 vote brought to light that there is a household that thought they were in the district but in reality, they are not because the previous owner signed away the rights to be in the district. No decision will be made at this time, as the Supervisor will need to contact the engineer to discuss all logistics involved.

Resolutions

Resolution #45

Moved by Councilman Jacobs

Seconded by Councilman Gould

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent shall hereby issue two checks, each in the amount of \$192.00, for payment of the two election inspectors present during the Special Election for Water District #7, on May 26, 2026. And that the Town Supervisor and the Town Clerk are authorized to execute the documents necessary to issue the aforementioned checks. There was no discussion. All members voted AYE.

Resolution #46

Moved by Councilman Wiley

Seconded by Supervisor Stark

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent held a Special Election in accordance with New York Law from 8:00am -7:00pm on May 26, 2026; and following the Special Election, official Jefferson County election inspectors counted the ballots; and the Town Clerk has offered the certification, incorporated by reference, which states the results of the Special Election were 120 votes for and 27 votes against. Based on the results of the Special Election, the maximum amount to be expended for Water District #7 shall be increased to \$10,034,000.00 and all efforts for WD#7 shall move forward accordingly. This Resolution shall take effect immediately. There was no discussion. All members voted AYE.

Resolution #47

Moved by Councilman Gould

Seconded by Councilwoman Farrell

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the Town Board to award contract and accept the bid of \$8,029,320.00, for WD#7 to North Country Contractors, LLC. And that Supervisor Stark is hereby authorized to execute a contract with NCC for the work set forth in the bid documents. And Supervisor Stark is hereby authorized to execute a Notice of Award

Certificate to NCC. This Resolution shall take effect immediately. There was the following discussion. Bid was given in December but was over budget, which made the district go to a vote to approve the increase in price. Even though the project is coming in over budget, we are still able to accept the bid by using the contingency money and having the Town install the meters. Time line for completion is October 2027. There was no further discussion. All members voted AYE.

Resolution #48

Moved by Councilman Wiley

Seconded by Councilman Jacobs

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize a budget amendment from Fund Balance to A9730.6 in the amount of \$40,000 to make principal payment on the Club Street Project BAN that is due on June 5, 2026. There was no discussion. All members voted AYE.

Privilege of the Floor after the Regular Town Board Meeting – Al Wood asked the Board when Water District #7 start. Supervisor Stark responded now.

Councilman Jacobs made a motion to go into Executive Session to discuss potential litigation regarding Water District # 7 and Legal Team at 6:52pm, seconded by Councilman Gould. All members voted AYE. Supervisor Stark made a motion to come out of Executive Session at 7:32pm, seconded by Councilman Wiley. All members voted AYE.

Councilman Wiley made a motion to contact other Town Supervisors and just one of their Town Board members for a shared discussion on mutual interest of river properties, seconded by Councilman Jacobs. There was no discussion. All members voted AYE.

Councilman Jacobs made a motion to adjourn the regular meeting at 7:35pm, seconded by Councilman Gould. All members voted AYE.

Shannon Featherly, Town Clerk