

April 16, 2026

TOWN BOARD MEETING

This board meeting has been recorded and posted on Town of Cape Vincent's website, as approved by Resolution #25.

Present: Supervisor Christine Stark, Councilman Dan Wiley, Councilman Bill Gould, Councilman Ron Jacobs, Councilwoman Mary Farrell, Highway Superintendent Bill Pond, Water Superintendent Keith Brass, and 23 visitors.

Supervisor Stark opened the meeting at 6:00pm with the Pledge of Allegiance.

Privilege of the Floor – None

Councilwoman Farrell made a motion to accept the minutes of the March 19, 2026 meeting, seconded by Councilman Wiley. There was no discussion. All members voted AYE.

Councilman Wiley made a motion to accept the Supervisor's Monthly Financial Report seconded by Councilman Gould. There was no discussion. All members voted AYE.

**Highway Superintendent Report-** Bill Pond reported the highway department has removed the plowing equipment, repaired 90% of the holes in roadways, cleaned up trash on side of roads, annual sign inventory is done, and that the Western truck is receiving repairs in New Hampshire. The highway personnel attended training earlier today. No update on the oil/water separator yet. Councilman Wiley asked about vouchers showing multiple fuel companies being used and if we can consolidate. Bill stated on the LGS contract and per the bid acceptance of state cannot be consolidated.

**Recreation Park** – Keith Brass reported that regular scheduled meetings and clubs have been held at Rec Park. Keith stated that the summer calendar is full. Keith stated that the exercise equipment has been ordered and there is a 6-8 weeks lead time. Pickle ball court lines to be repainted before official opening.

**Water Superintendent Report-** Keith Brass reported that the spring water turn-ons have started and there are 3 scheduled installs already this year. Water has been turned on at Tibbetts Point Lighthouse. The water tower has been repaired and inspected. There were some recommendations of priority fixes by ATIS. Keith stated that some can be taken care of by the town employees and he is waiting on quotes for the other recommendations. Since it is a shared utility, costs will be shared with the Village.

**Town Council members report/comment**

Councilwoman Farrell: Reported that the LDC has moved their regular meeting to 4/22/26 as it is a bi-annual joint meeting with the Town and Village held at 5:30pm @ Recreation Park; all are invited to attend. One more item needed for the Northern Borders Regional Commission Grant in the amount of \$1,000,000 to complete the application due Friday 4/17/26 for Cape Vincent Water District #7 – Resolution # 41 to be signed tonight by Supervisor Stark.

Councilman Gould: Zoning - Nothing to report on Carleton Villa project. Lyle Wood putting in a gravel pit. Storage Units to be added to location at Grant and 12E.

Councilman Jacobs: Ambulance report – Complaint by constituent that there was damage to infrastructure used during various runs. Constituent has attempted to rectify with Ambulance squad but

has not had any success so constituent reached out to Town Board for help. Councilman Jacobs will act as a mediator between both parties to see if complaint can be satisfied. Planning Board Report – nothing to report.

Councilman Wiley: School Board- reported in Budget deliberation and that Healthcare costs have increased by 20%. Vote on budget will be in May 2026. Waterfront- bid has been awarded to Seaway Marine and no construction was to take place during spawning season but, Town applied for and was granted a waiver by DEC to start on seawall only now.

### **Supervisor report/comment**

#### **Resident Correspondence Received**

At last meeting Amanda Dudley came in and gave a letter of concern for high water on her property. Supervisor Stark thanked Superintendent Bill Pond for running down information on the issue in which Supervisor Stark drafted a letter to Ms. Dudley. The Town Board reviewed the letter and all members agreed the letter was ok to mail to Ms. Dudley. Summary of letter states there is little the Town can do. Everything is in compliance with the Local, State, and County regulatory guidance.

Water District #7 Letter to Residents – Clerk and Deputy created the labels using spreadsheet provided by engineer and searched 2025 and 2026 Town/County Tax bills for correct owner and mailing address. The letters will be mailed out on Tuesday 4/21/26. The letter from the Town Board states the next steps for the district. Along with the letters, the information has been placed on Town website, social media, and in print media so that the information can reach as many residents of the district.

Bond, Schoeneck & King sent letter from Friends of Carleton Island to the Planning Board and a courtesy copy to the Town Board. In summary, letter explains the property owners on Carleton Island are in opposition tot the site plan review application and have stated their numerous issues and concerns regarding the proposed project in connection with environmental impacts.

Tenney News Release announced 2027 fiscal project funding. Town of Cape Vincent asked for \$2 million but realistically Supervisor Stark believes if awarded it would only be for \$1 million. But Town is still working on the other \$1 million grant from Northern Borders Regional Commission in which we should know more in June 2026.

Local Waterfront Restoration Project planning to hold Breaking Ground Ceremony in May 2026.

### **Motions**

Supervisor Stark made a motion to close the Public Hearing for Water District #7, seconded by Councilman Wiley. There was no discussion. All members voted AYE.

### **Resolutions**

#### **Resolution #36**

Moved by Supervisor Stark

Seconded by Councilman Gould

BE IT RESOLVED AND ORDERED, that the Town Board of the Town of Cape Vincent pursuant to NY Town Law 209-h be allowed to increase the maximum amount to be expended on Water District #7 from \$8,334,000 to \$10,034,000 and user cost from \$873 to \$1173 based on the outcome of the mandatory referendum. Special Election to be held on May 26, 2026 at the Recreation Park located at

602 S James Street, Cape Vincent NY. The polls shall open at 8:00am and shall remain open from voting until 7:00pm. The proposition to be voted on will be as follows: "Shall the Town Board as the governing Board of Water District #7 spend a maximum amount of \$10,034,000 for the Capital Project?"

There was no discussion. Upon Roll Call Vote, the resolution was duly adopted as follows:

Supervisor Christine Stark voted AYE. Councilman Dan Wiley voted AYE. Councilman Ron Jacobs voted AYE. Councilwoman Mary Farrell voted AYE. Councilman Bill Gould voted AYE.

#### Resolution #37

Moved by Councilwoman Farrell

Seconded by Councilman Gould

BE IT RESOLVED AND ORDERED, that the Town Board of the Town of Cape Vincent adopt AN AMENDED BOND RESOLUTION AUTHORIZING A MAXIMUM OF \$10,034,000 IN SERIAL BONDS OR A STATUTORY INSTALLMENT BOND OF SAID TOWN TO ESTABLISH AND TO CONSTRUCT A NEW TOWN OF CAPE VINCENT WATER DISTRICT NO. 7 INCLUDING, BUT NOT LIMITED TO THE INSTALLATION OF APPROXIMATELY 28,700 LINEAR FEET OF NEW WATER MAIN WITH GATE VALVES, HYDRANTS, SERVICE LATERALS AND OTHER APPURTENANT DEVICES TO INHABITED PROPERTIES WITHIN THE WATER DISTRICT NO. 7, INSTALLATION OF NEW WATER MAINS ON BATES ROAD, ROCK BED ROAD, KELLY STREET, KELLY ROAD, BARRACKS POINT DRIVE, BAIRD POINT DRIVE, BARRACKS LANE, ROD SMITH LANE, BRUNS DRIVE, POND SHORES ROAD, MORRISON'S LOOP DRIVE, FOX VIEW LANE, BOOTH DRIVE, WOODEN LANE AND BEDFORD CORNERS ROAD. THE NEW WATER SYSTEM WILL CONNECT TO EXISTING INFRASTRUCTURE IN THE TOWN OF CAPE VINCENT WATER DISTRICT NO. 4 ON BATES ROAD. WATER DISTRICT NO. 7 WOULD BE SUPPLIED FROM AN EXISTING WATER STORAGE TANK LOCATED ON NYS ROUTE 12E IN THE TOWN OF CAPE VINCENT. There was no discussion. Upon Roll Call Vote, the resolution was duly adopted as follows: Supervisor Christine Stark voted AYE. Councilman Dan Wiley voted AYE. Councilman Ron Jacobs voted AYE. Councilwoman Mary Farrell voted AYE. Councilman Bill Gould voted AYE.

#### Resolution #38

Moved by Councilman Jacobs

Seconded by Councilman Wiley

BE IT RESOLVED AND ORDERED, that the Town Board of the Town of Cape Vincent is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may it duly recorded public access covenant, conservation easement, and/or preservation covenant; and

BE IT RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Town Supervisor. There was no discussion. All members voted AYE.

#### Resolution #39

Moved by Councilman Wiley

Seconded by Councilman Jacobs

BE IT RESOLVED AND ORDERED, that the Town Board of the Town of Cape Vincent hereby set the date of May 21, 2026 at 6:00pm in the Recreation Park Building located at 602 S James Street, Cape Vincent NY for a Public Hearing regarding the Tibbetts Point Lighthouse to be gifted to National Parks Services. There was no discussion. All members voted AYE.

Resolution #40

Moved by Councilman Dan Wiley

Seconded by Councilman Bill Gould

BE IT RESOLVED that the Town Board of the Town of Cape Vincent hereby authorized Supervisor Christine Stark to sign Amendment No. 8 to Owner-Engineer Agreement with Barton & Loguidice. This Amendment adjusts the fee for the additional service, Funding Assistance, to reflect the actual effort to date and includes a fee limit increase to capture anticipated efforts required to advance the project and provide technical assistance with funding applications and district formation modifications as necessary. The amendment results in a contract increase of \$30,000. There was no discussion. All members voted AYE.

Resolution #41

Moved by Councilman Dan Wiley

Seconded by Councilman Bill Gould

WHEREAS, the Town of Cape Vincent is applying for Northern Boarders Regional Commission (NBRC) funding in the amount of \$1,000,000 for Cape Vincent Water District No. 7.

NOW THEREFORE, Christine Stark, the Town of Cape Vincent Supervisor is hereby authorized, on behalf of the Town of Cape Vincent to apply for, accept, and expend grant funds from the NBRC. The named authorized official has permission to sign all NBRC investment documents that bind the application. There was no discussion. All members voted AYE.

Resolution #34 from March 19, 2026 Regular Meeting regarding Figueroa Lease for bathroom usage at Club Street is being rescinded. There was no discussion. All members voted AYE.

**Bills:**

General Fund – Voucher #126-174, \$106,646.82

Highway – Voucher #81-101, \$35,369.09

Water Districts – Voucher #58-78, \$176,863.54

Club Street – Voucher #13, \$4,375.00

Water District #7 – Voucher #11-12, \$7,678.30

Councilman Gould made a motion to approve payment of the vouchers, seconded by Councilman Jacobs. There was no discussion. All members voted AYE.

Privilege of the Floor – None

Supervisor Stark made a motion to go into Executive Session to discuss the potential employment of an individual at 6:47pm, seconded by Councilman Jacobs. Supervisor Stark made a request for Town Clerk and the Highway Superintendent to be in attendance. All members voted AYE. Councilman Wiley made a motion to come out of Executive Session at 7:08pm, seconded by Councilman Gould. All members voted AYE.

Councilman Wiley made a motion to adjourn the regular meeting at 7:09pm, seconded by Councilman Gould. All members voted AYE.