

March 5, 2026

Town Board Meeting

This meeting has been recorded and posted on Town of Cape Vincent's website, as approved by Resolution #25.

Present: Supervisor Christine Stark, Councilman Dan Wiley, Councilman Bill Gould, Councilman Ron Jacobs, Councilwoman Mary Farrell, Water Superintendent Keith Brass, and 5 visitors.

Supervisor Stark opened the meeting at 6:00pm with the Pledge of Allegiance.

Privilege of the Floor – Barb Bashaw and Colleen Knuth discussed the wonderful things that are being offered at the Paynter Center. A copy of the March calendar is located at the Town Clerk's office.

Water Superintendent- Keith Brass reported that the water tower has a hole and he has received three quotes for the repair work. Keith stated that he believes our water department can do the work for less money. Resolution #30 will be tabled until the March 19, 2026 Town Board meeting when Keith has more information. Keith was excused to attend another meeting.

Councilmen and Councilwoman's Report

Councilwoman Farrell: LDC - reported that the Norther Border Grant for \$2million has been applied for and a decision if awarded should be announced in June. This is to help fund Water District #7.

Councilman Gould - nothing to report

Councilman Jacobs – reported that the Ambulance monthly meetings will be closed to public, per their attorney.

Councilman Wiley – reported that the School Board was in the process of reviewing their budget.

Deputy Supervisor Bach – reported the Chamber is working on French Fest.

Supervisor Stark – reported that there was a request from Terance Falzano to be included in the Water District #7 for his land located in the district, but paperwork from our lawyer shows he has no interest in Bruns Drive; but can hook up at his own expense in the future. Reported that Christine Martin, part of Friends of Carleton Island, sent a letter supporting the restoration of the Villa but does not support the camp ground portion of the project. The Friends of Carleton Island have concerns for safety and respect for conservation efforts of the island. The Town's attorney, Jim Burrows, stated that the SEQR for Carleton Villa can move forward with review. Barton & Loguidice will continue the review process and keep the Town's Planning Board informed. Reported that the Figuero lease to utilize the restrooms at Club Street is not back from town's attorney's review, as of yet.

Motions:

Supervisor Stark made a motion that the Town Board keep the public hearing open regarding Water District No. 7 (WD 7), for the purpose of receiving additional public comment and information, seconded by Councilman Jacobs. There was no discussion. All members voted AYE.

Supervisor Stark made a motion that the Town Board authorize the scheduling and conducting of interviews for part-time administrative assistance to support paperwork, reporting, and compliance requirements associated with the Town's three active grant awards, with total compensation not to exceed \$3,000, subject to budgeted funds from the Supervisor's salary line, seconded by Councilwoman Farrell. No vote taken. Resolution at next Town Board meeting.

Supervisor Stark made a motion that the Highway Superintendent Bill Pond be allowed to get rid of a surplus sander as scrap metal from highway equipment, seconded by Councilman Gould. There was no discussion. All members voted AYE.

Resolutions:

Resolution #26

Moved by Councilman Wiley

Seconded by Councilwoman Farrell

BE IT RESOLVED that the Town Board of the Town of Cape Vincent accept the Magistrates records of Justice John R. Fix and Justice Kevin R. Denecke as presented for audit, and copy of the resolution shall be mailed to the Director of Internal Audit NYS, Office of Court Administration, Castleton on the Hudson, NY. There was no discussion. Roll call vote was taken. Supervisor Stark AYE. Councilwoman Farrell AYE. Councilman Wiley AYE. Councilman Jacobs AYE. Councilman Gould AYE.

Resolution #27

Moved by Councilman Jacobs

Seconded by Councilwoman Farrell

BE IT RESOLVED that the Town Board of the Town of Cape Vincent appoints Edgewater Consultants as the Local Waterfront Revitalization Project (LWRP) Construction Administration for the Club Street Waterfront project. The notice proceed will go forward to Seaway Construction. They are implementing Edgewater Engineering plans based on the cost saving adjustments to the engineering plans. It is reasonable for Edgewater to remain engaged to protect against liability issues. Highway Superintendent Bill Pond will be the on-site supervisor and coordinate with Edgewater. There is still 40K within the Administrative and Construction management budget line to cover the Edgewater bid for services. The Town Board authorizes the Town Supervisor to execute the necessary professional services agreement at \$25,000,

subject to review and approval by the Town Attorney. There was no discussion. All members voted AYE.

Resolution #28

Moved by Councilman Wiley

Seconded by Councilman Gould

BE IT RESOLVED that the Town Board of the Town of Cape Vincent hereby awards the construction contract for the Local Waterfront Revitalization Project (LWRP) at the Club Street Waterfront to Seaway Marine, and further authorizes the Town Supervisor to execute the contract documents and make the necessary budget transfers and financial adjustments to cover the cost of construction services. There was no discussion. All members voted AYE.

Resolution #29

Moved by Councilman Wiley

Seconded by Councilman Gould

BE IT RESOLVED that the Town Board of the Town of Cape Vincent hereby approves the renewal of the ambulance services contract with the Town of Cape Vincent, with a one-time increase of \$25,000 to address operational shortfalls, and therefore, authorizes the Town Supervisor to execute the contract renewal documents. Mike Bashaw (President of the Ambulance Committee) stated the current shortfall is largely due to changes in insurance reimbursements and inflation costs. This increase was discussed at previous Town Board meeting with the previous Board Members and approved during open session after the budget had been approved. Continued EMS service is dependent on this increase. Mr. Bashaw was informed that future increases will require adjustments to the special district and likely need voter approval. There was the following discussion. Councilman Wiley and Councilman Jacobs stated as members of the previous Town Board, they remember approving the increase in payment. All members voted AYE.

Resolution #30

TABLED until the next Town Board Meeting

Municipal Water Tower Inspection and Repairs was discussed with Keith Brass. He noted a hole in the Tank in late February. He has potential cost savings measures to address the repair and inspection required for continued service as well as addressing the underlying potential causes of the leak to avoid this problem in the future.

Resolution #31

Moved by Councilman Gould

Seconded by Councilwoman Farrell

BE IT RESOLVED that the Town Board of the Town of Cape Vincent hereby authorizes the Town Supervisor to sign the lease agreement renewal with St. Lawrence Seaway RSA Cellular Partnership d/b/a Verizon Wireless for a period of five years. This is the renewal of a lease to this company regarding the property for the cell tower. This lease has been in place since 1994

and is reviewed every 5 years with a 3% rent increase each year. There was no discussion. All members voted AYE.

Public Comment Privilege of the floor – None

Supervisor Stark made a motion to adjourn the meeting at 6:57pm, seconded by Councilman Jacobs. All members voted AYE.

Shannon Featherly, Town Clerk