

March 19, 2026

CAPE VINCENT TOWN BOARD

Meeting Agenda

Meeting called to order with Pledge of Allegiance

Privilege of the Floor - Public Comment

Highway Superintendent- Bill Pond

Water Superintendent - Keith Brass

Recreation Park – Keith Brass

Town Council members report/comment

Councilwoman Farrell: LDC

Councilman Gould: Zoning report

Councilman Jacobs: Ambulance report. Planning Board Report.

Councilman Wiley: School Board. Waterfront

Supervisor report/comment:

Tour de Cape project

12E Closure in Three Mile Bay

NY Forward Public Meeting

Figueroa Lease agreement

Motions :

Motion – Water District No. 7 Public Hearing

Discussion: The Town Board continues to collect information and respond to resident comments and is currently evaluating the appropriate path forward for voter approval of the project. Under New York Town Law, the project could proceed through either a mandatory referendum, where the Town Board places the project directly before voters for approval, or through a permissive referendum, where the Board adopts the project resolution and a vote would occur only if residents submit a valid petition requesting one within the required timeframe. Additionally, the Town continues to pursue additional funding to close the approximately \$1.7 million project shortfall. Applications for Congressionally Directed Spending have been submitted through the offices of Congresswoman Claudia Tenney and Senator Chuck Schumer, with the goal of securing federal assistance to reduce the local cost of the project. Town officials remain in communication with both offices as part of the ongoing federal appropriations process. The Town also applied for the Northern Border Grant for infrastructure improvement.

I move that the Board keep the public hearing open regarding Water District No. 7 (WD 7) for the purpose of receiving additional public comment and information.

Resolutions

Brief narrative on the background. Discussion. Please speak clearly. Motion to accept the resolution a 2nd, All those in favor then all those opposed.

Resolutions:

Resolution No. 30 of 2026 (tabled from March 5, 2026 meeting)

Discussion: Municipal Water Tower Inspection and Repairs. Keith Brass noted a hole in the Tank in late February. He has potential cost savings measures to address the repair and inspection required for continued service as well as addressing the underlying potential causes of the leak to avoid this problem in the future.

BE IT RESOLVED, that the Town Board of the Town of Cape Vincent hereby authorize the inspection and necessary repairs of the municipal water tower, and authorizes the Town Supervisor and Water Superintendent to execute related service agreements and approve associated expenditures in accordance with budgeted funds.

Resolution No. 32 of 2026

Authorization to Retain Grant Administration Consultant

Discussion: the Town of Cape Vincent is administering grant-funded projects that require ongoing administrative support and reimbursement documentation;

BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to retain a part-time Grant Administration Consultant at a rate not to exceed \$22.50 per hour, for approximately 2–3 hours per week, and to execute any necessary agreement to support grant administration activities for the Town.

Resolution No. 33 of 2026

Authorization of Budget Transfer

WHEREAS, the Town Board has authorized the hiring of a part-time Grant Administration Consultant to assist with grant documentation and reimbursement processing;

BE IT RESOLVED, that the Town Board hereby authorizes the transfer of funds in the amount of \$3,000.00 from Supervisor Salary Line A1220.1 to Budget Line A1220.4 to support the hiring of the Grant Administration Consultant.

Public Comment Privilege of the floor

Adjournment